Mayor Rhonda Haight

City Council William Whaley, Mayor Pro Tempore Jack Taylor Christy Kay Bill Bivins Angie Arp



City Clerk Amy Mintz

City Attorney Chuck Conerly

City of Blue Ridge Special Called Meeting

June 6, 2024

6:00 p.m.

Blue Ridge City Hall

480 West First Street

Blue Ridge, Ga 30513

- 1. Call Meeting to Order
- 2. Prayer and Pledge of Allegiance
- 3. Presentation of VETO by City Clerk for Purchasing Policy Ordinance 2024-14
- 4. Discussion and Vote for the Simms Variance
- 5. Executive Session
- 6. Adjournment

Our Mission Statement

Our mission is to enrich the quality of life in Blue Ridge for all our citizens. We pledge to work in partnership with our residents, all stake holders and the Fannin County government to protect, preserve and secure the quaintness of our small-town community and to enhance the natural beauty of our environment.

Amy Mintz

From:	Rhonda Haight
Sent:	Wednesday, May 29, 2024 10:36 AM
То:	Amy Mintz; cconerly@smithconerly.com
Cc:	Rebecca Harkins; Joe Patterson
Subject:	Letter of Veto

To City Clerk and Whom it May Concern:

Letter of Veto

This notice is to confirm Veto of Ordinance #BR 2024-14 PRESENTED TO MAYOR ON 5/22/24 @ 11:36 A.M.

I have carefully considered the purchasing policy passed by council at the regularly scheduled meeting on May 21, 2024. First of all, I'd like to thank the council and city staff for considering best purchase practices for smooth city business operations. I agree with the policy allowing for purchases up to \$5,000.00 to be approved by various department heads and other named individuals.

However, I'm vetoing the ordinance as it deprives the mayor and council of any authority to approve purchases. The mayor has the statutory authority to delegate tasks and privileges to staff. It is my intention to delegate every authority outlined in the vetoed policy precisely as outlined and to also delegate similar authority to council members. Certain council members have done an excellent job in leading efforts to beautify the city, honor Veterans and other projects. I support some authority to allow these type of purchases without requiring each project to be separately brought to and approved by the council.

The wording in the policy passed by council is:

"Utilities Director, Court Clerk, or City Clerk without competitive bidding and without City Council approval. However, for any purchases above \$2,500.00, the City Council shall be notified of such purchases via e mail via an emailed weekly report."

Furthermore, the City Charter states clearly that purchasing is dictated by Ordinance and GMA and other legal references state that Ordinances can be amended only one way. In the regularly scheduled meeting on February 20, 2024, the council made a verbal change to Purchasing Ordinance. This was clearly done in violation of procedure. I ask that we follow procedure and not put staff in a position to authorize what they clearly aren't allowed to do by procedural guidelines. See GMA information below:

Amendments to Ordinances

"A governing body may change an ordinance only by adopting an ordinance amendment (which should reference the ordinance to be amended). Follow the same procedures as you would when normally adopting an ordinance as found in the city charter or through a procedural ordinance."

With these facts, I'd ask that Mayor and Council come together and put the city first. Let's work to come up with a purchasing policy that fits the needs of the employees and includes the mayor and council. I pledge to authorize exactly these authorities as outlined in the vetoed policy if Mayor and Council are added and authorized.

Let's plan a workshop to discuss and get this issue resolved.

Mayor Rhonda Haight City of Blue Ridge

AN ORDINANCE NO. BR 2024-14

AN ORDINANCE OF THE CITY OF BLUE RIDGE, GEORGIA, ESTABLISHING GENERAL PURCHASING REGULATIONS PURSUANT TO CITY CHARTER SECTION 6.31 ("PURCHASING"); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 6.31 ("Purchasing") of the City Charter provides that "[t]he city council shall by ordinance prescribe procedures for a system of centralized purchasing for the city;" and

WHEREAS, it is desirable to enact purchasing regulations to implement Section 6.31 of the City Charter to establish standards for the acquisition of materials, equipment, supplies, and services used by all departments of the City.

NOW, THEREFORE, BE IT ORDAINED, AND IT IS HEREBY ORDAINED by the

City Council of the City of Blue Ridge, Georgia, as follows:

<u>Section 1.</u> Pursuant to City Charter Section 6.31, the following General Purchasing Regulations are hereby established for the City of Blue Ridge:

A. <u>Centralized Purchasing</u>. The City hereby establishes a centralized purchasing system where all City purchases will be approved as set forth herein.

B. <u>Guidelines for Purchases.</u>

(i) <u>Purchases not greater than \$5,000.</u> Purchases of materials, supplies, equipment, improvements, or services where the total amount expended is not greater than \$5,000 may be made or entered into by the Utilities Director, Court Clerk, or City Clerk without competitive bidding and without City

Council approval. However, for any purchases above \$2,500.00, the City Council shall be notified of such purchase via e-mail.

- (ii) <u>All other purchases.</u> Unless otherwise required by state law, any other purchase shall be approved/awarded by the City Council in a regular or special meeting.
- C. Exemptions. The following exemptions from the above are hereby established:
 - (i) <u>Professional Services.</u> Invoices for services provided by professionals (e.g., attorneys, engineers, architects, consultants, etc.) who have been hired or approved by the City Council may be paid directly by the person responsible for accounts payable within the City without further approval of the City Council.
 - (ii) <u>Recurring Purchases or Purchases per Contract Approved by the City</u> <u>Council less than \$20,000.00</u>. Recurring invoices or purchases (e.g., monthly utility bills) and/or invoices or purchases pursuant to a contract already approved by the City Council that do not exceed \$20,000.00 may be paid directly by the person responsible for accounts payable within the City without further approval of the City Council. A listing of such recurring invoices or purchases shall be maintained by the person responsible for accounts payable. Recurring purchases must be reviewed by the Finance Director and the appropriate department head semiannually.
 - (iii) <u>Principal and interest payments on loans and bonds.</u> Principal and interest payments on loans and bonds already approved by the City Council may be paid directly by the person responsible for accounts payable within the

City without further approval of the City Council.

- (iv) <u>Payroll Expenditures</u>. Payroll and payroll-related expenses (e.g., retirement and insurance) may be paid directly by the person responsible for accounts payable within the City without further approval of the City Council.
- (v) <u>Reimbursed costs</u>. Costs for materials such as meters, vaults, and labor paid for by the City upon establishment of City services for a customer that are subsequently reimbursed by that customer to the City.
- (vi) <u>Emergencies</u>. The City Council may make or authorize others to make emergency procurement of supplies, services, or construction items when there exists a threat to public health, welfare, safety or breakdowns of equipment that may cause serious curtailment of services to residents; provided that such emergency procurement shall be made with such competition as is practicable under the circumstances. Department heads shall provide information to the Mayor and City Council on any emergency procurement as soon as practical, or in no case later than the next regularly scheduled City Council meeting after the emergency procurement has been authorized.
- (vii) <u>Maintenance and Repair of Existing City Equipment and Infrastructure</u>. Costs for maintenance and repair of existing City equipment and infrastructure may be paid directly by the person responsible for accounts payable within the City without further approval of the City Council.

D. <u>Preference to Local Businesses for Formal Competitively Bid Purchases</u>. Businesses located in the Fannin County who reply to formal competitive sealed bid requests by the City shall receive a preference bonus of 10% or 10 points during the tabulation of the bid proposals. If a local preference is to be employed as provided for by this section, the invitation for bid documents shall clearly set forth such local preference requirements. Proof of Fannin County residency shall be submitted with the bid to be eligible for the Local Business preference.

E. <u>Non – Budgeted Purchases</u>. It is understood that every event cannot be foreseen, but the City also understands that the budget is the basis for the City's financial actions for each respective fiscal year. As such, non-budgeted purchases should be kept at a bare minimum and need to undergo the closest scrutiny to determine how necessary each non-budgeted purchase may be. When a department head determines the necessity to purchase a non-budgeted operating or capital item he must justify this need to the City Council and seek City Council approval at a regular meeting.

Section 2. Severability. The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 3. Effective Date. This Ordinance shall be effective immediately upon adoption on second reading.

SO ORDAINED this ______ day of ______, 2024.

BLUE RIDGE CITY COUNCIL

By: _____ Mayor

Attest:

Amy Mintz, City Clerk

RESOLUTION NO. BR2024-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, GEORGIA GRANTING A VARIANCE FROM SECTION 140-132 ("AREA, YARD AND HEIGHT REGULATIONS") OF THE CODE OF ORDINANCES OF THE CITY OF BLUE RIDGE GEORGIA TO MEASURE THE REQUIRED FRONT SETBACK FROM THE ROAD RATHER THAN THE PROPERTY LINE FOR THE PROPERTY CONSISTING OF APPROXIMATELY 30,000 SQUARE FEET LOCATED ALONG MCKINNEY STREET AND IDENTIFIED AS TAX PARCEL BR02 039.

WHEREAS, Mark C. Sims and Jennifer F. Sims (collectively, the "Applicant") own approximately 30,000 square feet of land located along McKinney Street and being identified as Tax Parcel BR02 039 (the "Property"); and

WHEREAS, the Property is currently zoned R-2 ("Medium-Density Residential");

and

WHEREAS, the Applicant is requesting a variance for the Property from Section 140-132 ("Area, yard and height regulations") of the Code of Ordinances of the City of Blue Ridge Georgia ("Code") to measure the required front setback from the road rather than the property line; and

WHEREAS, following proper notice, the City Council held a public hearing as provided by law; and

WHEREAS, the City Council finds the application meets the criteria set forth in the Code for the approval of variances.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Blue Ridge that:

<u>Section 1.</u> The application for a variance for the Property from Section 140-132 ("Area, yard and height regulations") of the Code is approved, subject to the following condition:

The front setback shall be ten feet (10') from the right-of-way (not the edge of pavement).

Section 2. The City is authorized to cause the issuance of permits in accordance

with the approvals herein provided and to indicate such approvals upon the records of the

City.

Section 3. This Resolution shall become effective immediately upon its adoption.

The foregoing Resolution was offered by ______who moved its

adoption. The motion was seconded by _____, and upon being

put to a vote, the vote was as follows:

 Councilmember Angie Arp

 Councilmember Jack Taylor

 Councilmember Christy Kay

 Councilmember Bill Bivins

 Councilmember William Whaley

PASSED AND ADOPTED this ____ day of May, 2024.

RHONDA HAIGHT, MAYOR

ATTEST:

AMY MINTZ CITY CLERK



480 West First Street Blue Ridge, Georgia 30513 (706)632-2091 www.cityofblueridgega.gov

VARIANCE REQUEST Tax Map Parcel

LOCATION:	McKinney Street
APPLICANT:	Mark Sims
OWNER(S):	Mark and Jennifer Sims
LAND AREA:	30,000 square feet
PARCEL TAX MAP #s:	BRO2 039
REQUEST:	Reduce Front Setback



PROPOSAL:

The applicant is requesting variances from the *City of Blue Ridge Zoning Ordinance* Section 140-132 minimum front setback in the R2 Medium Density Residential Zoning District to measure the 25-foot setback "from the road rather than the property line"; or in the alternative to reduce the front setback for the subject property to zero feet (0').

(See Exhibit A - Location Map, Exhibit B - Sketch Plan)

BACKGROUND:

The subject site is an undeveloped lot of 30,000 square feet (or about 2/3 of an acre) with 240 feet of frontage on McKinney Street and a lot depth of 125 feet.

COMPREHENSIVE PLAN:

The Georgia Department of Community Affair's website states that: One of the fundamental responsibilities of local government is planning and the preparation of plans. Planning is the word we use to describe how a community shapes and guides growth and development. Some people call this process "city planning," "urban planning," or sometimes "land use planning." The results of planning are contained in documents we call "comprehensive plans" or "growth management plans." Effective planning ensures that future development will occur where, when, and how the community and local government wants.

The Fannin County Joint Comprehensive Plan 2023-2027, which includes the City of Blue Ridge, adopts a vision statement, policies, and goals for land use and development within the City. The Plan's vision statement that paints a picture of what the community desires to become, providing a complete description of the development patterns to be encouraged within the jurisdiction. Blue Ridge's Vision Statement reads as follows:

Blue Ridge will provide excellent lodging, dining, shopping, arts, and cultural experiences for visitors in the heart of Fannin County, the premier vacation destination in the North Georgia mountains. For visitors and residents alike, safety, good health, and friendliness are vital to our small-town way of life. We consider a diverse economy important to long-term economic prosperity and seek to promote industries and business that fit well with our size and terrain. We will protect the natural resources that draw people to this area, such as stable soil, clean water and fresh air, to the benefit of all. The government of Blue Ridge will run efficiently, using fiscal responsibility in providing services to its residents. We will continue to plan for the future and cooperate with the county and other government agencies to improve the quality of life in our city.



480 West First Street Blue Ridge, Georgia 30513 (706)632-2091 www.cityofblueridgega.gov

Future Land Use Map depict the location (typically parcel by parcel) of specific future land uses. The subject parcels are located within the Single-Family Residential land use category. "This land use category is comprised of dwellings occupied by one family."

ENVIRONMENTAL:

The subject property. Issues and regulations regarding such must be resolved during the permitting phase.

ANALYSIS:

I. VARIANCE ANALYSIS:

A variance is generally defined as a minimal variation from the dimensional standards of the Zoning Ordinance, without changing the underlying zoning or use standards, and which permits construction in manner otherwise prohibited by the Zoning Ordinance. Section 140-638 of the City of Blue Ridge Zoning Ordinance provides for two types of variance relief: a hardship variance and a special exception variance.

Setback line is defined in Section 140-4 as that line which is the required minimum distance from the street right of way line or any other lot line that establishes the buildable area within which the principal structure must be erected or placed. See Figure 10: Yard.

Yard is defined as "an open space between a building or use and the adjoining lot lines, unoccupied and unobstructed by any structure or use from the ground upward, except as otherwise provided in this chapter. In measuring a yard for the purpose of determining the width of a side yard, the depth of a front yard, or the depth of a rear yard, the minimum distance between the lot line and the main building shall be used. See Figure 10: Yard.

Yard, front means a yard extending across the front of a lot between the side lot lines. On corner lots the front yard shall be considered as parallel to the street upon which the lot has its least dimension.

(Language in bold is from the City of Blue Ridge Zoning Ordinance. Bulleted information that is not bolded are factors known to staff that may apply to the Ordinance criteria.)

- (1) There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography.
 - Applicant's materials state "the reason for the request is that McKinney Street curves away from
 our property line near the telephone pole at the corner of McKinney and Chastain. We would like to
 position our home in that same area and would like to locate the house closer to the road which will
 allow additional yard area in the rear of the property. The property has a steep drop off in the rear
 which limits our yard size."
 - Staff finds nothing extraordinary or exceptional regarding the subject property's size, shape, or topography.
- (2) The application of this chapter to this particular piece of property would create an unnecessary hardship.
 - a. Applicant argues that the curve in the road, placement of telephone pole, and steep drop off in the rear yard create the conditions meriting a finding of hardship. This is a finding of fact to be determined by Council.
- (3) Such conditions are peculiar to the particular piece of property involved; and
 - a. Applicant's supporting materials state that the current setback is "46 feet off the edge of the asphalt of McKinney Street. The front property line is approximately 21 feet from the asphalt."
 - b. The public right of way, as shown on Applicant's sketch plan, is much wider than the 15' wide asphalt of McKinney Street.
- (4) Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of this chapter.
 - a. No information is known to staff to approve or disprove this criterion.



480 West First Street Blue Ridge, Georgia 30513 (706)632-2091 www.cityofblueridgega.gov

STAFF RECOMMENDATION:

Staff recommends that Council make the following findings of fact:

- A. The width of right of way (not pavement) and the separation distance between right of way and the requested house location.
- B. Whether the size, shape or topography (front curve, rear drop off, utility pole, and /or right of way width) create extraordinary and exceptional conditions pertaining to the property that would create an unnecessary hardship if the 25' front setback requirement were applied to the subject property; and
- C. That granting of relief would not cause substantial detriment to the public good or impair the purposes and intents of this chapter.

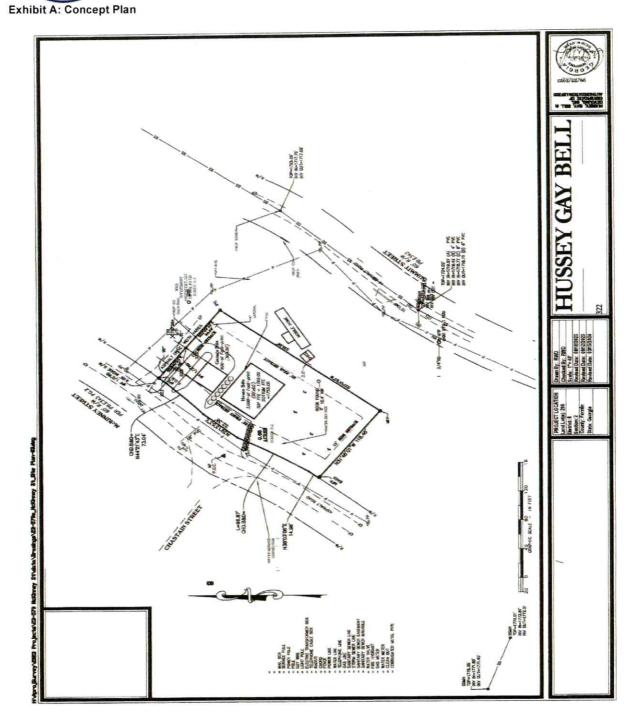
If Council finds these conditions do create a hardship, then staff recommends approval of the variance request to ten feet (10") from the right of way (not edge of pavement).

If Council does not find these facts to create a hardship, then staff recommends denial of the variance request due to lack of a hardship demonstration as defined by the Zoning Ordinance.

(Please note: Unless otherwise stated in any formal motion by City Council, staff considers the conceptual site plan (Exhibit B_) submitted on behalf of the applicant for this request to be illustrative only. Approval of the application does not constitute approval of any final building permit application.



480 West First Street Blue Ridge, Georgia 30513 (706)632-2091 www.cityofblueridgega.gov



Sims

List type of variance requested and why: _

* Mckinney St. Gee attached.

(Attach additional pages if necessary)

Page 2 of 2 City of Blue Ridge Variance Application

City of Blue Ridge - Variance Request - updated 3-29-24

McKinney Street Variance request

Mark and Jennifer Sims

Parcel BRO2 039

We are applying for a variance of the R2 front setback code, Sec. 140-132. The minimum front setback according to the R2 code is 25 feet from the front property line.

We are requesting that the front setback to be 25 feet from the road instead of from the property line.

The reason for the request is that McKinney Street curves away from our property line near the telephone pole at the corner of McKinney and Chastain. We would like to position our home in that same area and would like to locate the house closer to the road which will allow additional yard area in the rear of the property. The property has a steep drop off in the rear which limits our yard size.

If the request for the setback cannot be calculated from the road, then we ask that the variance be that the current front setback from the property line be reduced to 0 feet.

We had a surveyor mark the current setback and it is approximately 46 feet off the edge of the asphalt of McKinney Street.

The front property line is approximately 21 feet from the asphalt.

Thank you for your consideration.

Mark and Jennifer Sims



City of Blue Ridge - Variance Request

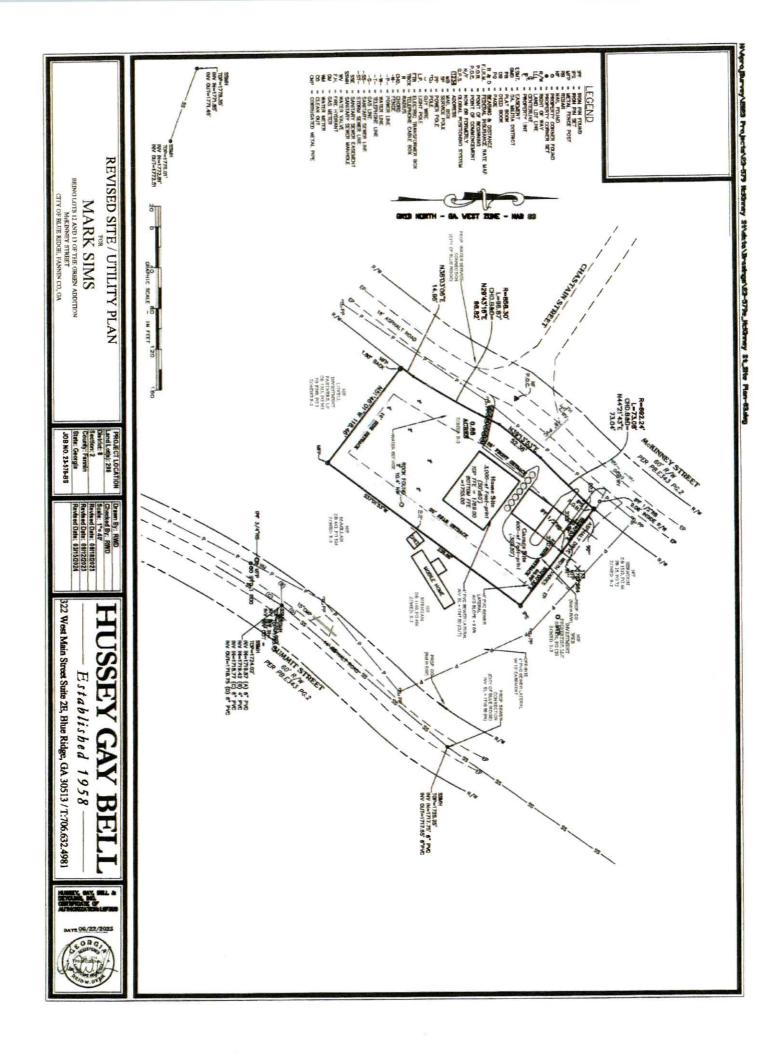
McKinney Street Variance request Mark and Jennifer Sims Parcel BRO2 039

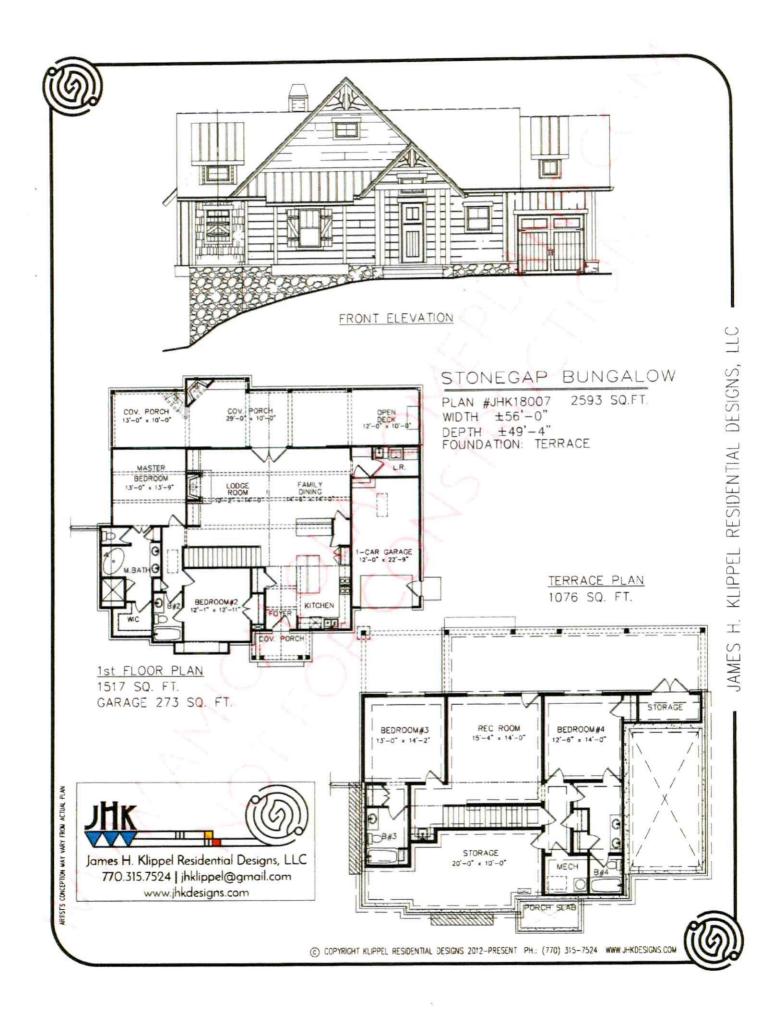
We are applying for a variance of the R2 front setback code, Sec. 140-132. The minimum front setback according to the R2 code is 25 feet from the front property line. We are requesting that the front setback to be 25 feet from the road instead of from the property line. The reason for the request is that McKinney Street curves away from our property line near the telephone pole at the corner of McKinney and Chastain. We would like to position our home in that same area and would like to locate the house closer to the road which will allow additional yard area in the rear of the property. The property has a steep drop off in the rear which limits our yard size.

If the request for the setback cannot be calculated from the road, then we ask that the variance be that the current front set back from the property line be reduced to 10 feet.

Thank you for your consideration.

Mark and Jennifer Sims





Return recorded document to: Wilson Hamilton LLC 589 Highland Crossing East Ellijay, GA 30540 File No.: E-23-0131

LIMITED WARRANTY DEED

STATE OF Flanda COUNTY OF

THIS INDENTURE is made March 10, 2023, between Susan Jones Shulman ("Grantor"), and Mark C. Sims and Jennifer F. Sims ("Grantee"), (the words "Grantor" and "Grantee" to include their respective heirs, successors, and assigns where the context requires or permits).

WITNESSETH THAT: Grantor, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, in hand paid at and before the sealing and delivery of these presents, the receipt of which is hereby acknowledged, has granted, bargained, sold and conveyed, and by these presents does grant bargain, sell and convey unto Grantee, the following described property:

TRACT 1:

All that tract or parcel of land lying and being in the 8th District and 2nd Section of Fannin County, Georgia, and being a part of Land Lot No. 298, and being located in what is known as the Green addition to the City of Blue Ridge and being more specifically described as follows:

BEGINNING at the Southwest corner of the property conveyed, which point of beginning is South 18 degrees and 48 minutes West, a distance of 109.2 feet from the intersection of the center lines of Chastain Street and East Second Street; thence South 55 degrees and 30 minutes East a distance of 125 feet; thence North 34 degrees and 45 minutes East a distance of 235 feet; thence North 55 degrees and 30 minutes West a distance of 125 feet; thence South 34 degrees and 45 minutes West a distance of 235 feet to the point of beginning, said land bounded on the West by East Second Street and on the South by lands of William Lovell, on the East by Mrs. Irma Gilliam, L.B. Patterson and Claude McNally, and on the North by Mrs. A.M. Melton.

A survey and plat of the above described property, herein conveyed, was made on the

21st day of August, 1952. The aforesaid plat is recorded in Plat Book No. 2, Page 10, in the Office of the Clerk of the Superior Court of Fannin County, Georgia. The aforementioned plat is hereby made a part of this deed by reference thereto for a more complete description of the property herein conveyed.

TRACT 2:

All that tract or parcel of land lying and being in the 8th District, and 2nd Section of Fannin County, Georgia, and being part of Land Lot No. 298, and being part of the Green addition to the City of Blue Ridge, and known as parts of City Lots Nos. 12 and 13, according to a survey made by C.R. Walton, C.E., and bounded as follows: BEGINNING at the hedge row at the North East corner of Lot 13 at McCollum property; thence a Southerly direction along lot Nos. 12 and 13, facing East Second Street to South East corner of Lot No. 12; 100 feet from the beginning corner; thence along the South line of Lot No. 12, a distance of 100 feet, to a conditional iron pin corner; thence North Parallel with East Second Street to North line of City Lot No. 13, to conditional iron pin corner at the lands of J. M. McCollum; thence along McCollum line 100 feet to the point of beginning.

There is located on the above described property one 6 (six) room house, that is generally referred to as the Smalley House.

For informational purposes only: Map Parcel No. BR02 039

TOGETHER WITH right of ingress, egress and utility easement along existing roads to the subject property; AND SUBJECT TO all existing easements, restrictions, reservations and rights of way of record.

Chain of Title: This being the same property as was conveyed to Grantor herein by Warranty Deed from Helen E. Jones Enterprises, LLC, acting by and through Jack E. Jones, Jr., as Executor of the Estate of Helen Virginia Elliott Jones dated February 7, 2013 and recorded in Book 1041, Page 480, Fannin County Records.

TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit, and behoof of Grantee forever in FEE SIMPLE.

AND GRANTOR will warrant and forever defend the right and title to the above described property unto Grantee against the claims of all persons claiming by, through or under Grantor, but against none other. IN WITNESS WHEREOF, Grantor has signed and sealed this deed, the day and year above written.

Thom 4. -A Unofficial Witness

is Shulman Susan Jones Shulman

Notary Public



CAT Empty OF THE the Shelter WEEK starts

May 1 the Caraons, McQuoon Reasonal Research and American

The HARSHEA Post From datase "Frongery the Harbon" recent will be betted at Francis Country Assessed Consterior on Mary 1 and/d Mary 15 This is a National Asirp

Ind Brouthers you want the sector of the

Orach Analytic 220, Over Laws Reads and Reads





Collabor Impartit Applicant Mark 1884 Agent Constitution Million Parcel 1969 Cith an Bullancer Str Inspire: Tamil 1969 Cith an Bullancer Strand (17) See the Tamil Annual Roston of the Tam Resping will be bell at 2 Mpm, at 10 Ruft, 480 West Strat Street, Raw Rolps, 5 Sinie Im an read particular matterial to a loved, particular instances should be a series

concreme public is an inferiori and location if you of the Constitute Inte-station Medianik the Constitute access

terinen ter geriten dauff beiten od is der tei die Alveng legorinen, 765-501-3981

Army Minte City Clark