

**Mayor**  
Rhonda Haight

**City Council**  
William Whaley, Mayor Pro  
Tempore  
Jack Taylor  
Christy Kay  
Bill Bivins  
Angie Arp



**City Clerk**  
Amy Mintz

**City Attorney**  
Chuck Conerly

## **City of Blue Ridge**

### **City Council Meeting Agenda**

**June 18, 2024**

**6:00 p.m.**

**Blue Ridge City Hall**

**480 West First Street**

**Blue Ridge, Ga 30513**

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- 1. Call Meeting to Order**
- 2. Prayer and Pledge of Allegiance**
- 3. Approval of Minutes from Previous Meeting**
  - a. April 16, 2024 – City Council Meeting (Tabled from last meeting)
  - b. May 21, 2024 – City Council Meeting
- 4. Approval of Agenda or Motion to Amend Agenda (if applicable)**
- 5. Public Hearings**
- 6. Consent Agenda**
- 7. Action Agenda Items**
  - a. PRESENTATION OF VETO BY CITY CLERK FOR PURCHASING POLICY  
ORDINANCE 2024-14
  - b. 2023 FINAL BUDGET AMENDMENT
- 8. Discussion Agenda Items**

#### **Our Mission Statement**

Our mission is to enrich the quality of life in Blue Ridge for all our citizens. We pledge to work in partnership with our residents, all stake holders and the Fannin County government to protect, preserve and secure the quaintness of our small-town community and to enhance the natural beauty of our environment.

**9. Reports**

**10. Public Comment**

*Do not misconstrue this as a question-and-answer session with the Mayor/Council. Limit 3 minutes per person. Please state name and address before comments. All comments should be addressed to the Mayor.*

- a. Justin Owenby
- b. Jennifer McDaris

**11. Executive Session (If Needed)**

**12. Adjournment**

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**City Clerk**  
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Chuck Conerly

**City of Blue Ridge**  
**City Council Meeting**  
**Minutes**

**April 16, 2024**

**6:00 p.m.**

**Blue Ridge City Hall**

**480 West First Street**

**Blue Ridge, Ga 30513**

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**1. Call Meeting to Order**

Mayor Rhonda Haight called the meeting to order at 6:00pm. Present were Mayor Rhonda Haight, Council Members William Whaley, Angie Arp, Jack Taylor, Christy Kay, Bill Bivins, City Attorney Chuck Conerly and City Clerk Amy Mintz.

**2. Prayer and Pledge of Allegiance**

Led by Council Member Whaley.

**3. Approval of Minutes from Previous Meeting**

- a. March 19, 2024 – Council Meeting

A motion to approve was offered by Council Member Whaley, seconded by Council Member Taylor. Passed unanimously.

**4. Approval of Agenda or Motion to Amend Agenda (if applicable)**

A motion to amend the agenda to table 5A until may meeting, and move 8A to executive session was offered by Council Member Whaley, seconded by Council Member Arp. Passed unanimously.

**5. Public Hearings**

- a. VARIANCE REQUEST FOR BEVERLY J. SEARLES FOUNDATION **BR2024-12**  
**REMOVED AND TABLED UNTIL MAY MEETING.**

**6. Consent Agenda**

A motion to approve was offered by Council Member Bivins, seconded by Council Member Whaley. Passed unanimously.

- a. MOTION TO APPROVE THE GEORGIA INTERLOCAL RISK MANAGEMENT AGENCY PROPOSAL INVOICE FOR \$169,744 WITH THE COVERAGE PERIOD OF MAY 1, 2024 THROUGH MAY 1, 2025.

**7. Action Agenda Items (Items Requiring the Approval of the City Council)**

- a. **HIRING OF PLANNING/ZONING MANAGER FOR CITY OF BLUE RIDGE – TRIPP RITCHIE MOVED TO EXECUTIVE SESSION**
- b. RED LIGHT REPLACEMENT AT EAST 1<sup>ST</sup> STREET AND CHURCH STREET

A motion to approve was offered by Council Member Bivins, seconded by Council Member Arp. Passed unanimously.

City Attorney explained the following:

- c. AN ORDINANCE TO AMEND CHAPTER 22 (“TRAFFIC CODE”) OF THE CODE OF THE CITY OF BLUE RIDGE, GEORGIA TO ADD A NEW ARTICLE IV (“OFF-HIGHWAY VEHICLES”); TO ALLOW FOR CERTAIN “OFF-HIGHWAY VEHICLES” TO BE DRIVEN ON CITY STREETS; TO PROVIDE FOR THE REGULATION OF SAME; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES. **BR2024-09 SECOND READING**

A motion to adopt was offered by Council Member Taylor, seconded by Council Member Whaley. Passed unanimously. Adopted as BR2024-09.

City Attorney explained the following:

- d. A MOTION TO APPROVE THE RESOLUTION RELATIVE TO PROJECT N/A, FANNIN COUNTY, P.I. NO. 0017039 TO WIDEN STATE ROUTE 5 FROM SOUTH OF PINEVIEW LANE TO SOUTH OF WASH WILSON ROAD IN FANNIN COUNTY. **BR2024-11**

A motion to approve was offered by Council Member Arp, seconded by Council Member Whaley. Passed unanimously. Adopted as BR2024-11.

- e. PRESENTATION OF VETO BY CITY CLERK

Presentation of BR2024-08 VETO by City Clerk Mintz.

A motion to override the veto was offered by Council Member Taylor, seconded by Council Member Arp.

WHALEY (NO) ARP (YES) TAYLOR (YES) KAY (YES) BIVINS (YES)

Veto stands.

A motion to suspend the five-minute rule was offered by Council Member Whaley, seconded by Council Member Kay.

WHALEY (YES) ARP (NO) TAYLOR (NO) KAY (YES) BIVINS (NO)

Motion does not pass.

A motion to take the interim authority away from the mayor and confer the same authority on an interim basis

given to the City Clerk was offered by Council Member Arp, seconded by Council Member Taylor.

A motion to stop discussion was offered by Council Member Arp, seconded by Council Member Taylor. Passed unanimously.

Council returns to prior motion made by Council Member Arp “A motion to take the interim authority away from the mayor and confer the same authority on an interim bases given to the City Clerk was offered by Council Member Arp, seconded by Council Member Taylor.”

WHALEY (NO) ARP (YES) TAYLOR (YES) KAY (NO) BIVINS (YES)

Motion passes.

A motion as the first reading, the revised ordinance BR2024-08 with the words “or contracts for” be removed from section 1B1 and that this ordinance, revised, be on the agenda for adoption at the next meeting was offered by Council Member Arp, seconded by Council Member Taylor.

WHALEY (NO) ARP (YES) TAYLOR (YES) KAY (YES) BIVINS (YES)

Motion passes.

**8. Discussion Agenda Items**

**None**

**9. Reports**

**None**

**10. Public Comment**

*Do not misconstrue this as a question-and-answer session with the Mayor/Council. Limit 3*

*minutes per person. Please state name and address before comments. All comments should be addressed to the Mayor.*

- a. Mike Panter – Not Present
- b. Cesear Martinez

A motion to adjourn the meeting was offered by Council Member Taylor. No second. Motion dies.

- c. Donna Thompson
- d. Josh Snider

#### **11. Executive Session (If Needed)**

A motion to enter into executive session was offered by Council Member Taylor, seconded by Council Member Arp. Passed unanimously. Executive opened at 6:21pm.

A motion to adjourn executive was offered by Council Member Taylor, seconded by Council Member Bivins. Passed unanimously. Executive adjourned at 6:48pm.

A motion to engage outside council to render a legal opinion as to whether the Mayor has violated the City Charter, that the City engage Brinson Askew Berry, LLP for that purpose and that we authorize and instruct the City Clerk to execute the related April 16, 2024 representation and fee agreement with the same firm and also instruct the Accounts Payable person to pay the retainer was offered by Council Member Taylor, seconded by Council Member Arp.

Retainer fee of \$5,000.

Mayor Haight asked for a motion to amend the motion with the following additions:

To render a legal opinion on the Wojohn tapes. An opinion on the qualifying for elected official Jack Taylor, his legality. A legal decision on the bail bonding business. A decision of the purchase of City surplus equipment, including the fact the ditch witch was purchased for \$100 and he proposed to sell it to a person in the City for

\$10,000. A legal opinion based on the fact his girlfriend purchased two vehicles. A legal opinion as to whether he violated the Charter in parking his motorcycle at the police department. A legal opinion as to whether Bill Bivins violated the Charter, as seen in the Wojohn tapes released at the end of January 2024. A legal opinion rendered for Angie Arp, who purchased a piece of property that received a compliance violation in July of 2023, and by October of 2023 she purchased the property for \$20,000 with a tax value of \$53,000. A legal opinion on the abuse of power, as seen in the Wojohn tapes. A legal opinion for an email from Tonya Walker, saying she has voter intimidation placed upon her by Angie Arp. A legal opinion as to the Wojohn tapes again. A legal opinion if Angie Arp should have given her notice to the City when the short-term rental ordinance came before the Council last year, because she owns short term rental in CBD, the only zone that allowed to keep short term rentals and would also like for the legal opinion to be rendered by another law firm.

A motion to amend the motion was offered by Council Member Whaley. Motion dies for lack of a second.

Council returns to prior motion made by Council Member Taylor "A motion to engage outside council to render a legal opinion as to whether the Mayor has violated the City Charter, that the City engage Brinson Askew Berry, LLP for that purpose and that we authorize and instruct the City Clerk to execute the related April 16, 2024 representation and fee agreement with the same firm and also instruct the Accounts Payable person to pay the retainer was offered by Council Member Taylor, seconded by Council Member Arp."

WHALEY (NO) ARP (YES) TAYLOR (YES) KAY (ABSTAINED) BIVINS (YES)

Motion passes.

## 12. Adjournment

Mayor Haight adjourned the meeting at 7:58pm.



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Mayor, Rhonda Haight

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City Clerk, Amy Mintz

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Date

**Mayor**  
Rhonda Haight

**City Council**  
William Whaley, Mayor Pro  
Tempore  
Jack Taylor  
Christy Kay  
Bill Bivins  
Angie Arp



**City Clerk**  
Amy Mintz

**City Attorney**  
Chuck Conerly

**City of Blue Ridge**  
**City Council Meeting Agenda**

**May 21, 2024**

**6:00 p.m.**

**Blue Ridge City Hall**

**480 West First Street**

**Blue Ridge, Ga 30513**

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**1. Call Meeting to Order**

Mayor Rhonda Haight called the meeting to order at 6:00pm. Present was Mayor Rhonda Haight, Council Members William Whaley, Angie Arp, Jack Taylor, Christy Kay, Bill Bivins, City Attorney Chuck Conerly and City Clerk Amy Mintz.

**2. Prayer and Pledge of Allegiance**

Led by Council Member Whaley

**3. Approval of Minutes from Previous Meeting**

- a. April 16, 2023 – Council Meeting

Corrections were requested and a motion was made by Council Member Arp to table these minutes to be presented at the June meeting. Seconded by Council Member Taylor. Passed unanimously.

**4. Approval of Agenda or Motion to Amend Agenda (if applicable)**

Council Member Whaley made a motion to remove items 5A and 7B. Seconded by Council Member Bivins.

**Our Mission Statement**

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Passed unanimously.

**5. Public Hearings**

a. Sims Variance Request

Applicants Jennifer Sims and her nephew/builder Jake Sims spoke on behalf of their application request.

A motion was made by Council Member Taylor to extend the time beyond 5 minutes to continue discussion with applicant. Seconded by Council Member Arp. Passed unanimously.

A motion was made by Council Member Whaley to move further discussion to the end of the meeting once other documentation can be presented. Seconded by Council Member Bivins. Passed unanimously.

b. Searles Variance Request- BR2024-12 REMOVED

**6. Consent Agenda-**

Motion to approve the renewal of the ETC Cable TV Franchise agreement was made by Council Member Taylor.

Seconded by Council Member Whaley. Passed unanimously.

**7. Action Agenda Items (Items Requiring the Approval of the City Council)**

a. HOLIDAY SCHEDULE

A motion to approve the new holiday schedule to reflect the sale holidays as Fannin County was made by Council Member Whaley. Seconded by Council Member Taylor. Passed unanimously.

b. MOTION TO APPROVE EXTENDING THE FINANCIAL AUDIT WITH THE DOAA FROM  
MAY-JUNE TO JULY-AUGUST. - REMOVED

c. LIBRARY COMMITMENT

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A motion to approve the 10% increase in commitment for the Fannin County Library was made by Council Member Taylor. Seconded by Council Member Bivins. Passed unanimously.

d. PURCHASING POLICY

A motion to approve Ordinance BR2024-14 as presented, removing "City Clerk" from section 1Bi was made by Council Member Bivins. Seconded by Council Member Arp. Whaley(no), Arp(yes), Taylor(yes), Kay(yes), Bivins(yes)

e. CHANGE ORDER DOWNTOWN STORM SYSTEM

A motion to approve Change Order 01 request for the downtown storm system improvements in the amount of \$115,455.00 was made by Council Member Taylor. Seconded by Council Member Bivins. Passed unanimously.

f. MODIFICATION TO BLUE RIDGE WASTEWATER PLANT

A motion to approve the proposal for modification for the Blue Ridge Wastewater Plant in the amount of \$579,210.00 was made by Council Member Bivins. Seconded by Council Member Taylor. Passed unanimously.

g. OLD HWY/EAST FIRST STREET MANHOLE AND MAIN REHAB

A motion to approve the rehabilitation of the manhole at Old Hwy/East First Street with the budgeted amount of \$94,000 was made by Council Member Taylor. Seconded by Council Member Bivins. Passed unanimously.

h. CHRISTMAS LIGHTING

The quote package, in the amount of \$8,322.20, was presented by Creative Illuminations owners Jason and Michelle Ward for commercial decorating of the city. **NO ACTION**

**8. Discussion Agenda Items**

None

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**9. Reports**

None

**10. Public Comment**

None

\*\*Returning to Item 5A discussion with Jennifer and Jake Sims-

A motion to table this Variance Request to the June meeting, allowing time to clearly mark the property and clearly determine where the right of way is, was made by Council Member Taylor. Seconded by Council Member Whaley. Council Member Arp recused herself from voting on this matter. Whaley(yes), Taylor(yes), Kay(yes), Bivins(yes)

**11. Executive Session (If needed)**

A motion was made to go into executive session by Council Member Taylor. Seconded by Council Member Whaley. Passed unanimously. Executive opened at 6:56pm

A Motion to adjourn executive session was made by Council Member Whaley. Seconded by Council Member Taylor. The executive session was adjourned at 7:56pm. Passed unanimously.

A motion was made for the following personal:

\*A transfer for *Amy Mintz* to the police department, leaving her with the City Clerk title and the responsibilities of City Clerk duties as defined in the city charter section 4:13 and of training other employees on her job duties as City Clerk

\*An increase of part time employee *Heather Burk's* hours

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\*Adding HR and GIRMA Management to *Joe Patterson's* job description

\*Adding City Website and City Facebook management, preparation of City Council Meeting Minutes and temporary assistance to Amy Mintz on City Clerk duties until the position has been filled to *Jennifer McDaris'* job description

\*Adding Georgia Procurement Website reporting to Project Manager *Denny Cook's* job description

\*Hire part time water treatment plant employee *Frank Burk*

\*Hire part time police officer Jimmy Randazzo upon completion of his paperwork

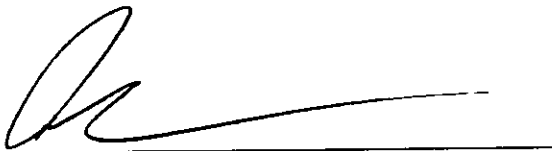
Motion is made by Council Member Whaley. Seconded by Council Member Taylor. Passed unanimously.

Motion to authorize Momentum Results, LLC by and through principal Mandi Cody to proceed with service operations #1-6 made by Council Member Arp. Seconded by Taylor. Passed unanimously.

## 12. Adjournment

Mayor Haight adjourned meeting at 8:00pm.

Meetings was reopened for final Motion. Motion was made by Council Member Taylor to repair or replace the AC unit at the City Hall building up to \$25,000. Seconded by Council Member Whaley. Passed unanimously.



Mayor Rhonda Haight

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City Clerk Amy Mintz

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## Amy Mintz

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**From:** Rhonda Haight  
**Sent:** Wednesday, May 29, 2024 10:36 AM  
**To:** Amy Mintz; cconerly@smithconerly.com  
**Cc:** Rebecca Harkins; Joe Patterson  
**Subject:** Letter of Veto

To City Clerk and Whom it May Concern:

Letter of Veto

This notice is to confirm Veto of Ordinance #BR 2024-14 PRESENTED TO MAYOR ON 5/22/24 @ 11:36 A.M.

I have carefully considered the purchasing policy passed by council at the regularly scheduled meeting on May 21, 2024. First of all, I'd like to thank the council and city staff for considering best purchase practices for smooth city business operations. I agree with the policy allowing for purchases up to \$5,000.00 to be approved by various department heads and other named individuals.

However, I'm vetoing the ordinance as it deprives the mayor and council of any authority to approve purchases. The mayor has the statutory authority to delegate tasks and privileges to staff. It is my intention to delegate every authority outlined in the vetoed policy precisely as outlined and to also delegate similar authority to council members. Certain council members have done an excellent job in leading efforts to beautify the city, honor Veterans and other projects. I support some authority to allow these type of purchases without requiring each project to be separately brought to and approved by the council.

The wording in the policy passed by council is:

"Utilities Director, Court Clerk, or City Clerk without competitive bidding and without City Council approval. However, for any purchases above \$2,500.00, the City Council shall be notified of such purchases via e mail via an emailed weekly report."

Furthermore, the City Charter states clearly that purchasing is dictated by Ordinance and GMA and other legal references state that Ordinances can be amended only one way. In the regularly scheduled meeting on February 20, 2024, the council made a verbal change to Purchasing Ordinance. This was clearly done in violation of procedure. I ask that we follow procedure and not put staff in a position to authorize what they clearly aren't allowed to do by procedural guidelines. See GMA information below:

Amendments to Ordinances

"A governing body may change an ordinance only by adopting an ordinance amendment (which should reference the ordinance to be amended). Follow the same procedures as you would when normally adopting an ordinance as found in the city charter or through a procedural ordinance."

With these facts, I'd ask that Mayor and Council come together and put the city first. Let's work to come up with a purchasing policy that fits the needs of the employees and includes the mayor and council. I pledge to authorize exactly these authorities as outlined in the vetoed policy if Mayor and Council are added and authorized.

Let's plan a workshop to discuss and get this issue resolved.

Mayor Rhonda Haight  
City of Blue Ridge



FIRST READING: April 16, 2024  
SECOND READING: May 21, 2024  
PRESENTED TO MAYOR: May 22, 2024  
MAYOR VETO: May 29, 2024

**AN ORDINANCE NO. BR 2024-14**

**AN ORDINANCE OF THE CITY OF BLUE RIDGE, GEORGIA,  
ESTABLISHING GENERAL PURCHASING REGULATIONS  
PURSUANT TO CITY CHARTER SECTION 6.31  
("PURCHASING"); PROVIDING FOR SEVERABILITY; AND  
PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Section 6.31 ("Purchasing") of the City Charter provides that "[t]he city council shall by ordinance prescribe procedures for a system of centralized purchasing for the city;" and

**WHEREAS**, it is desirable to enact purchasing regulations to implement Section 6.31 of the City Charter to establish standards for the acquisition of materials, equipment, supplies, and services used by all departments of the City.

**NOW, THEREFORE, BE IT ORDAINED, AND IT IS HEREBY ORDAINED** by the City Council of the City of Blue Ridge, Georgia, as follows:

Section 1. Pursuant to City Charter Section 6.31, the following General Purchasing Regulations are hereby established for the City of Blue Ridge:

A. Centralized Purchasing. The City hereby establishes a centralized purchasing system where all City purchases will be approved as set forth herein.

B. Guidelines for Purchases.

- (i) Purchases not greater than \$5,000. Purchases of materials, supplies, equipment, improvements, or services where the total amount expended is not greater than \$5,000 may be made or entered into by the Utilities Director, Court Clerk, or City Clerk without competitive bidding and without City

Council approval. However, for any purchases above \$2,500.00, the City Council shall be notified of such purchase via e-mail.

- (ii) All other purchases. Unless otherwise required by state law, any other purchase shall be approved/awarded by the City Council in a regular or special meeting.

C. Exemptions. The following exemptions from the above are hereby established:

- (i) Professional Services. Invoices for services provided by professionals (e.g., attorneys, engineers, architects, consultants, etc.) who have been hired or approved by the City Council may be paid directly by the person responsible for accounts payable within the City without further approval of the City Council.
- (ii) Recurring Purchases or Purchases per Contract Approved by the City Council less than \$20,000.00. Recurring invoices or purchases (e.g., monthly utility bills) and/or invoices or purchases pursuant to a contract already approved by the City Council that do not exceed \$20,000.00 may be paid directly by the person responsible for accounts payable within the City without further approval of the City Council. A listing of such recurring invoices or purchases shall be maintained by the person responsible for accounts payable. Recurring purchases must be reviewed by the Finance Director and the appropriate department head semiannually.
- (iii) Principal and interest payments on loans and bonds. Principal and interest payments on loans and bonds already approved by the City Council may be paid directly by the person responsible for accounts payable within the

City without further approval of the City Council.

- (iv) Payroll Expenditures. Payroll and payroll-related expenses (e.g., retirement and insurance) may be paid directly by the person responsible for accounts payable within the City without further approval of the City Council.
- (v) Reimbursed costs. Costs for materials such as meters, vaults, and labor paid for by the City upon establishment of City services for a customer that are subsequently reimbursed by that customer to the City.
- (vi) Emergencies. The City Council may make or authorize others to make emergency procurement of supplies, services, or construction items when there exists a threat to public health, welfare, safety or breakdowns of equipment that may cause serious curtailment of services to residents; provided that such emergency procurement shall be made with such competition as is practicable under the circumstances. Department heads shall provide information to the Mayor and City Council on any emergency procurement as soon as practical, or in no case later than the next regularly scheduled City Council meeting after the emergency procurement has been authorized.
- (vii) Maintenance and Repair of Existing City Equipment and Infrastructure. Costs for maintenance and repair of existing City equipment and infrastructure may be paid directly by the person responsible for accounts payable within the City without further approval of the City Council.

D. Preference to Local Businesses for Formal Competitively Bid Purchases.

Businesses located in the Fannin County who reply to formal competitive sealed bid

requests by the City shall receive a preference bonus of 10% or 10 points during the tabulation of the bid proposals. If a local preference is to be employed as provided for by this section, the invitation for bid documents shall clearly set forth such local preference requirements. Proof of Fannin County residency shall be submitted with the bid to be eligible for the Local Business preference.

E. Non – Budgeted Purchases. It is understood that every event cannot be foreseen, but the City also understands that the budget is the basis for the City's financial actions for each respective fiscal year. As such, non-budgeted purchases should be kept at a bare minimum and need to undergo the closest scrutiny to determine how necessary each non-budgeted purchase may be. When a department head determines the necessity to purchase a non-budgeted operating or capital item he must justify this need to the City Council and seek City Council approval at a regular meeting.

Section 2. Severability. The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 3. Effective Date. This Ordinance shall be effective immediately upon adoption on second reading.

**SO ORDAINED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

BLUE RIDGE CITY COUNCIL

By: \_\_\_\_\_  
Mayor

Attest:

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Amy Mintz, City Clerk



## BUDGET AMENDMENT #2 2023

<u>DEPARTMENT/ACCOUNT DESCRIPTION</u>		<u>BUDGET</u>	<u>AMENDMENT</u>	<u>ADJUSTED BUDGET</u>
<b>GENERAL FUND</b>				
<b>Revenues</b>				
<b><u>TAXES</u></b>				
<b>100-31-0000-3100</b>	Sales Tax	1,300,000	90,725	1,390,725
	<b>Subtotal</b>	1,300,000	90,725	1,390,725
 <b><u>FINES &amp; FORFEITURES</u></b>				
<b>100-35-0000-1170</b>	Fines & Forfeitures	200,000	47,892	247,892
	<b>Subtotal</b>	200,000	47,892	247,892
<b>Total Amendments - Revenues</b>			<b>138,617</b>	
 <b>Expenditures</b>				
<b><u>EXECUTIVE</u></b>				
100-51-1300-1100	Salaries & Wages	102,827	6,350	109,177
100-52-1300-3700	Training Expense	2,000	2,150	4,150
100-52-1300-1201	Legal	65,000	18,085	83,085
	<b>Subtotal</b>	169,827	26,585	196,412
 <b><u>ELECTIONS</u></b>				
100-52-1400-1300	Technical Services	5,000	7,415	12,415
100-54-1400-2100	Capital Outlay - Equipment	-	29,990	29,990
	<b>Subtotal</b>	5,000	37,405	42,405
 <b><u>GENERAL ADMINISTRATION</u></b>				
100-51-1500-1100	Salaries & Wages	60,841	9,585	70,426
100-52-1500-1120	Bank Charges	100	2,710	2,810
100-52-1500-3201	Telephone & I/net	2,000	4,375	6,375
100-52-1500-3202	Postage	1,000	2,475	3,475
100-53-1500-1600	Small Equipment	5,000	4,100	9,100
100-53-1500-1700	Miscellaneous	500	4,620	5,120
100-54-1500-2100	Cap. Outlay	-	3,800	3,800
	<b>Subtotal</b>	69,441	31,665	101,106
 <b><u>MUNICIPAL COURT</u></b>				
100-51-2650-1100	Salaries & Wages	63,607	2,050	65,657
100-51-2650-1300	Overtime	-	1,150	1,150
100-52-2650-2202	Maintenance Equipment	16,000	9,750	25,750
100-57-2650-2000	Payments to Other Agencies	45,000	16,500	61,500
100-52-2650-1100	City Judge	3,600	1,800	5,400
100-52-2650-1120	Solicitor	2,400	1,500	3,900
	<b>Subtotal</b>	130,607	32,750	163,357



## BUDGET AMENDMENT #2 2023

<u>DEPARTMENT/ACCOUNT DESCRIPTION</u>	<u>BUDGET</u>	<u>AMENDMENT</u>	<u>ADJUSTED BUDGET</u>
<b>PLANNING AND ZONING</b>			
100-51-7400-1100     Salaries & Wages	58,387	8,900	67,287
100-51-7400-1300     Overtime	1,000	460	1,460
100-52-7400-3900     Contracted Services	15,000	850	15,850
<b>Subtotal</b>	74,387	10,210	84,597
<b>Total Amendments - Expenditures</b>		<b>138,615</b>	
<b>SPLOST FUND 2018</b>			
<b>Revenues</b>			
<u>INVESTMENT INCOME</u>			
320-36-0000-1000     Investment Income	1,000	16,000	17,000
<b>Subtotal</b>	1,000	16,000	17,000
<b>Total Amendments - Revenues</b>		<b>16,000</b>	
<b>Expenditures</b>			
<u>GENERAL ADMINISTRATION</u>			
320-54-1500-1304     Buildings and Building Improvements	-	16,000	16,000
<b>Subtotal</b>	-	16,000	16,000
<b>Total Amendments - Expenditures</b>		<b>16,000</b>	
<b>SPLOST FUND 2023</b>			
<b>Revenues</b>			
<u>INTERGOVERNMENTAL REVENUE</u>			
321-33-0000-3200     SPLOST Income	-	214,900	214,900
<b>Subtotal</b>	-	214,900	214,900
<b>Total Amendments - Revenues</b>		<b>214,900</b>	
<b>Expenditures</b>			
<u>OTHER COSTS</u>			
321-54-4200-1400     Roads, Drainage and Sidewalks	-	214,900	214,900
<b>Subtotal</b>	-	214,900	214,900
<b>Total Amendments - Expenditures</b>		<b>214,900</b>	



**BUDGET AMENDMENT #2  
2023**

		<u>BUDGET</u>	<u>AMENDMENT</u>	<u>ADJUSTED BUDGET</u>
<u>DEPARTMENT/ACCOUNT DESCRIPTION</u>				
WATER / SEWER FUND				
<b>Revenues</b>				
<u>Interest Income</u>				
505-36-0000-1000	Interest Income	3,000	14,065	17,065
	<b>Subtotal</b>	<u>3,000</u>	<u>14,065</u>	<u>17,065</u>
<b>Total Amendments - Revenues</b>			<b><u><u>14,065</u></u></b>	
 <b>Expenditures</b>				
<u>Sanitary Administration</u>				
505-58-4310-1001	USDA Rural Development Bonds	31,583	13,050	44,633
	<b>Subtotal</b>	<u>31,583</u>	<u>13,050</u>	<u>44,633</u>
 <u>USDA Rural Development Loan</u>				
505-58-4411-4443	USDA Interest Payment	-	1,015	1,015
	<b>Subtotal</b>	<u>-</u>	<u>1,015</u>	<u>1,015</u>
<b>Total Amendments - Expenditures</b>			<b><u><u>14,065</u></u></b>	

\_\_\_\_\_  
Rhonda Haight, Mayor

\_\_\_\_\_  
DATE

\_\_\_\_\_  
James Garvin, Finance Director

\_\_\_\_\_  
DATE



**General Fund – (\$138,617 net increase)**

Sales Tax: Increase of \$90,725 based on higher than anticipated amounts.

Fines and Forfeitures: Increase of \$47,892 based on higher than anticipated amounts.

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**Executive - (\$26,585 Increase)**

Salaries & Wages - \$6,350.

Training Expense - \$2,150.

Legal –\$18,085.

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**Elections - (\$37,405 Increase)**

Technical Services - \$7,415 for required services provided by election equipment company.

Capital Equipment – \$29,990 for election equipment received in the 2023 fiscal year but which had been funded by the 2022 Budget.

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**General Administration – (\$31,665 Increase)**

Salaries & Wages - \$9,585.

Bank Charges - \$2,710.

Telephone & I'net - \$4,375 for new phones / system at City Hall.

Postage - \$2,475.

Small Equipment - \$4,100 for new workstations.

Miscellaneous - \$4,620 for holiday season decorations, employee appreciation gifts, dinner.

Cap. Outlay – \$3,800 for required election voting hardware.

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**Municipal Court - (\$32,750 Increase)**

Salaries & Wages - \$2,050.

Overtime - \$1,150.

Maintenance Equipment - \$9,750 for software and equipment maintenance.

Payments to Other Agencies – \$16,500 to offset the increase in Fines and Forfeitures activity which is offset by increased revenues.

City Judge - \$1,800.

Solicitor - \$1,500.

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**Planning and Zoning – (\$10,210 Increase)**

Salaries & Wages - \$8,900.

Overtime - \$460.

Contractual Services - \$850 for planning consultant services provided for the zoning code update.

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**SPLOST Fund 2018 – (\$16,000 net increase)**

Investment Income - Increase of \$16,000 based on higher than anticipated amounts.

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**General Administration – (\$16,000 Increase)**

Building and Building Improvements – \$16,000 to fund the City Hall remodeling project and security improvements.

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**SPLOST Fund 2023 – (\$214,900 net increase)**

(Created a new fund to separate revenues and expenditures from the prior SPLOST Fund created in 2018.)

**Revenues**

SPLOST Income - \$214,900.

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**Expenditures**

Roads, Drainage and Sidewalks - \$214,900. Budgeted expenditure to offset budgeted revenue, in order to create balanced budget.

There were no actual expenditures in 2023. The funds received in 2023 will be used to fund projects in 2024.

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**Water / Sewer Fund – (\$14,065 net increase)**

**Revenues**

Interest Income - \$14,065 based upon higher than anticipated amounts.

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**Expenditures**

USDA Rural Development Bonds - \$13,050.

USDA Interest Payment - \$1,015.

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