

## City of Blue Ridge

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480 West First Street • Blue Ridge, Georgia • (706) 632-2091

City of Blue Ridge  
Council Meeting Minutes  
City Hall  
480 West First Street  
May 9, 2017 at 6:00 p.m.

Present: Mayor Donna Whitener  
Council Members Angie Arp, Harold Herndon,  
Bruce Pack and Rhonda Thomas  
City Clerk Kelsey Ledford  
Zoning Administrator Roy Parsons

Absent: Council Member Rodney Kendall

1) Call Meeting to Order:

Council Member Bruce Pack made a motion to call the meeting to order. The motion was seconded by Council Member Rhonda Thomas. The Council voted 4-0. Motion carried.

2) Prayer and Pledge of Allegiance:

Council Member Bruce Pack offered a word of prayer followed by the Pledge of Allegiance.

3) Council Meeting Rules of Procedures:

Mayor Whitener announced that a copy of the Rules of Procedures is available at the Council desk.

4) Approval of Minutes:

a) Council Member Rhonda Thomas made a motion to approve the March 14, 2017 Council Meeting Minutes. The motion was seconded by Council Member Harold Herndon. The Council voted 4-0. Motion carried.

5) Purchase of items for the Pool/Ballfield Park:

Council Member Angie Arp made a motion to discuss this agenda item. The motion was seconded by Council Member Harold Herndon. The Council voted 4-0. Motion carried. The Mayor and Council received a letter along with quotes (attached) from Park Supervisor Kim Keenan. The Mayor and Council discussed the need for security cameras and the necessary quantity. The time limit expired. Council Member Angie Arp made a motion to extend the time limit. The motion was seconded by Council Member Bruce Pack. The Council voted 4-0. Motion carried. Council Member Angie Arp made a motion to approve the purchase of two cameras from Blue Ridge Surveillance (Britton Quintrell). The motion was seconded by Council Member

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Bruce Pack. The Council voted 4-0. Motion carried. The Mayor and Council discussed the roof repair on the pole barn at the ballpark as well as building an additional building for storage. The Mayor suggested connecting the two buildings. The Mayor requested drawings for the buildings and Council Member Angie Arp requested that Council Members Bruce Pack and Harold Herndon work with Mrs. Keenan to develop drawings for the construction of said buildings. The Mayor and Council discussed partitions for the park restrooms. Mayor Whitener stated that Mrs. Keenan was having difficulty obtaining additional quotes for this project. The time limit expired. Council Member Rhonda Thomas made a motion to purchase the partitions for the restrooms at the City Park. The motion was seconded by Council Member Bruce Pack. The Council voted 4-0. Motion carried. A Council Member asked if the installation was included in the quote. It was determined that the installation did not appear to be included. Council Member Angie Arp suggested finding out if the labor can be included at the same price and if not to see if the existing partitions can be temporarily painted until the installation price can be determined. Mayor Whitener stated that the purchase of the new partitions are approved if installation is included but if it is not then this topic will need to be reevaluated at the next Council Meeting.

6) Fund Account Approval for Park Benches, Trash Cans, Farmers Market Clause Removal and Colwell Sidewalk Contract for Playground:

Council Member Angie Arp made a motion to approve these items to be purchased from the Hotel/Motel Tax account. Mayor Whitener stated that this items have already been approved and asked if she was just specifying which account to pay them from. Council Member Arp stated yes, that Finance Director Alicia Stewart had requested that the account in which to fund these items be specified in a motion at a council meeting. The motion was seconded by Council Member Bruce Pack. The Council voted 4-0. Motion carried.

7) Fortiline Purchase Order:

The Mayor and Council were presented with information in regards to the Fortiline Purchase Order (attached), for the purchase or hydrant locks. The Mayor stated that the locks have already been ordered and received. The Mayor and Council discussed their previous discussion at a prior meeting on this topic. They continued to discuss this purchase and the need for hydrant locks. They also discussed finding out if the locks can be returned to Fortiline. Council Member Bruce Pack made a motion to find out if the City can return the hydrant locks to Fortiline. The motion was seconded by Council Member Rhonda Thomas. The Council voted 4-0. Motion carried.

8) Cesar Martinez—Business Association’s Spring Agenda, Street Work on East Main Street, Memorial Garden 2<sup>nd</sup> Saturday in May:

Mr. Martinez was not present at the meeting.

9) Bill Ryan—Storm Water Drainage:

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Mr. Ryan was not present at the meeting.

10) Executive Session—Personnel:

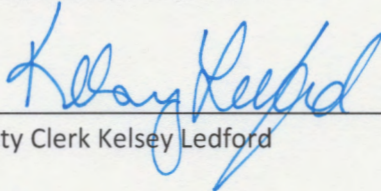
Mayor Whitener stated that an executive session was not needed at this time.

11) Adjournment:

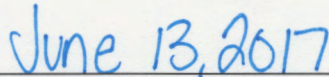
Council Member Rhonda Thomas made a motion to adjourn the meeting. The motion was seconded by Council Member Bruce Pack. The Council voted 4-0. Meeting adjourned at 6:22 p.m.



\_\_\_\_\_  
Mayor Donna Whitener



\_\_\_\_\_  
City Clerk Kelsey Ledford



\_\_\_\_\_  
Approved



Could these items be put on May 9 agenda???

1. Four cameras at the City Pool to help prevent vandalism to the pool and playground.
2. This is an estimate to get the roof on the shop building at the Ballpark repaired. We are also in the process of getting estimates to build a "pole barn" type building next to the existing shop to store equipment under and to free up space in existing building to be able to work on things.
3. This quote is to replace the wood stalls and partitions in the men's & women's restrooms at the city pool with the solid plastic stalls & partitions that are guaranteed for 15 years plus. They wont rust or mold & mildew, like the wooden ones. We have cleaned and bleached the existing stalls and the mold just keeps coming back, and the doors are warped.

Thank you,

Kim Keenan

\*
Next Council Mtg
\*

Order # 9280384A		Invoice Date 04/27/17	Page 1
<b>Bill To</b> Britton Quintrell Blue Ridge Surveillance Po Box 645 Mc Caysville, GA 30555		<b>Ship To</b> Britton Quintrell 109 Blue Ridge Drive Mc Caysville, GA 30555	
Customer No. 8172875	Sales I.D. 5771577	Reference # City Pool	Source 1C /RET
Ordered By		Warehouse	Terms QUOTATION
		Phone Number (706) 455-8061	Total Wt. 0.0 Lbs
		Zone	Ship Via CAN
		Pkg 0	

Qty	B/O	Ship	Item #	Description	Un. Price	Ds	Amount
1			ALI-NVR330 4P1TB	4CH NVR, 4 Port PoE, 25Mbps, 1U with 1TBHDD	299.99	--	299.99
4			ALI-NS1014 VR	4MP IP 65ft IR WDR Dome Camera 4mm	179.99	--	719.96
1			LIGO-DLBEC HO5	Ligowave 15dBi Access Point and CPE, 30 Degree Beam Bracket Sold Seperate	90.11	--	90.11
1			LIGO-DLBEC HOB	Ligowave DLBECHO5 Mounting Bracket	13.67	--	13.67
1			LIGO-DLB59 0	Ligowave 90 Degree 18dBi Base Station	117.59	--	117.59
1			DES-1008PA	8-Port Fast Ethernet Unmanaged Metal Desktop Switch	56.34	--	56.34
1			CAB-CAT5-1 000E	w/ 4 PoE Ports, 10/100 1000Foot CAT5 24AWG Cable CCA	67.90	--	67.90

MERCHANDISE INVOICE TOTAL \$ 1365.56  
 INVOICE TOTAL \$ 1365.56

*Labor* 500.00  
1,865.56

4 Cameras at City Pool



Ronnie Dillard 770-851-2052  
 Dillardscontracting@gmail.com

To: City of Blue Ridge

**ESTIMATE FOR NEW 24x60 EQUIPMENT BUILDING AND REPAIRS**

INSURANCE COMPANY	JOB NAME	PAYMENT TERMS	DATE
	City Park	Due on receipt	04/18/17

QTY	DESCRIPTION	COST EACH	TOTAL COST
1	<del>2x4 WALLS 10 FT. TALL</del>		
2	<del>4 BAY GARAGE</del>		
3	<del>2 GARAGE FLOORS GRAVEL AND 2 CONCRETE</del>		
4	<del>2 GARAGE BAYS COMPLETELY ENCLOSED WITH GARAGE DOORS</del>		
5	<del>REST OF BUILDING ENCLOSED W/ VINYL ON SIDES AND BACK W/ FRONT OPEN</del>		
6	<del>METAL ROOF</del>		
7	<del>WIRED FOR ELECTRICITY WITH LIGHTS AND OUTLETS</del>		
	TOTAL COST ----		<del>\$64,800.00</del>
	<i>To build a new shop to store equipment &amp; misc</i>		
	TAKE METAL OFF EXISTING BUILDING AND REPLACE ALL ROTTEN WOOD AND CARNICE, ALSO ADDING DRIP EDGE AND PROPER HANGOVER TO PREVENT WATER PROBLEM.	OLD Shop ROOF	\$3,800.00
		<b>SUBTOTAL</b>	\$68,600.00
		<b>TOTAL</b>	\$68,600.00

THANK YOU FOR YOUR BUSINESS



## Kelsey Ledford

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**From:** Kim Keenan  
**Sent:** Tuesday, May 09, 2017 11:41 AM  
**To:** Kelsey Ledford  
**Subject:** Building

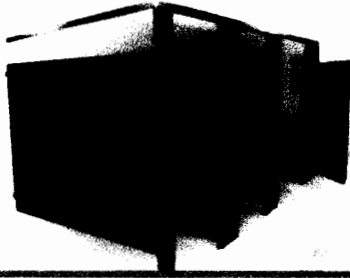
Here are the names of other people I have called and spoke to about getting quotes for a "pole barn" type building for at the ballpark to put equipment under and out of the weather and to get the existing shop roof fixed. No one ever called me back,

1. Charles Flowers - 706-633-7235
2. Chase McHan - 706-633-8973
3. BBSI (Chad) - 706-632-8624

Still looking for other partition person that turned down the job. I know his name was T. J

Kim Keenan  
City of Blue Ridge  
Park & Recreation  
Assistant Supervisor  
706-633-7433 (Cell)  
706-632-2091, ext. 8 (Office)  
kkeenan@cityofblueridgega.gov





# **ONE POINT**

## **PARTITIONS**

**(800) 756-6817**

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### **Restroom Partition Quote # 171793.3**

Qty: 4 Restroom Stalls w/ Doors, Floor Mounted/Overhead Braced, Std. Hardware  
Qty: 1 Urinal Screen 24" x 48", Wall Hung, Std. Hardware

**Solid Plastic : \$3500.00**



**MADE IN THE USA**  
We won't be undersold by import partitions, Contact us for details.

Based on drawings #171793.2 dated 4/26/17

Quote date: 5/9/17

**INCLUDES:** Material, Hardware & Shipping

Leadtime: **DELIVERED ONSITE** for Colors listed on our website 5-6 **Business Days**

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**Colors:** Click Chart on right for color options



Click here for the order form:

**Order Form**

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**Your Partition Expert:**

**Andy Hughes**

andyh@oppsales.com

www.onepointpartitions.com

**Direct Line: 615-823-1668**

**Fax #: 615-537-0487**

**Customer Info**

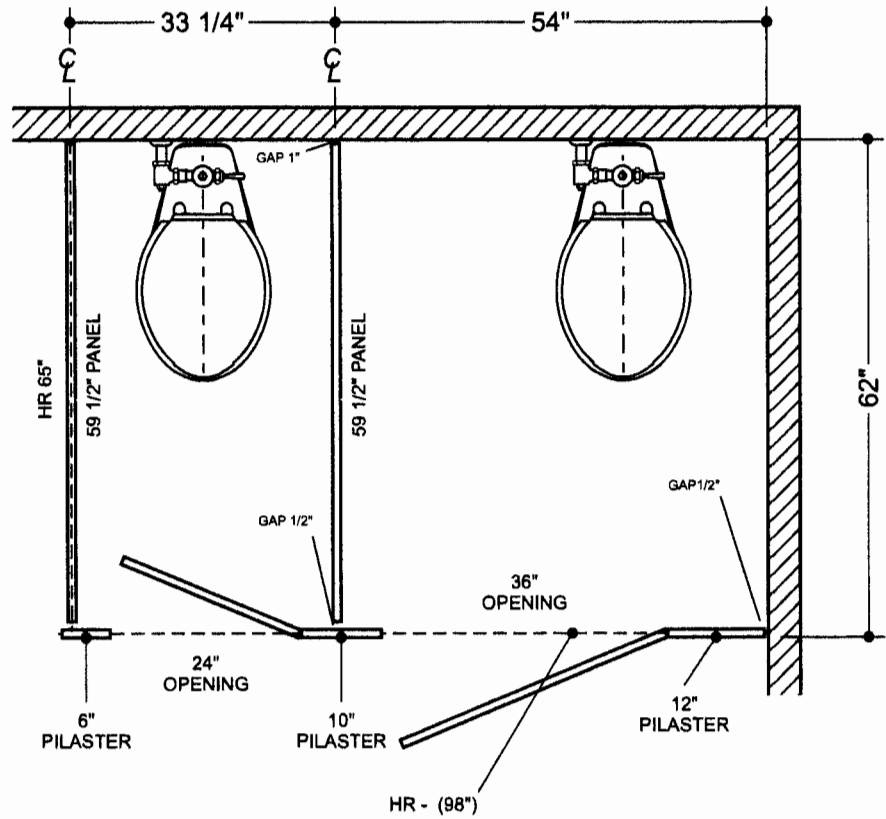
**Name: Kim Keenan**

**Ship Zip: 30513**

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**The fine print:**

Quote is valid for **30 days**. Returns and cancellations after manufacturing has started will not be re-funded due to the custom nature of the product and cost of shipping. By submitting any form of payment you agree to have confirmed final drawing dimensions sent by One Point. One Point cannot be responsible for incorrect order measurements, improper installation, or damage after partitions have been received. Bracing and blocking is to be provided by others. Manufacturing and ship times are estimates and may vary. Any product warranties are those of their manufacturer and do not transfer to the buyer. Partitions will be shipped via LTL semi truck freight. Any damage or missing material must be noted on delivery ticket to be covered. Any additional freight services, such as inside delivery and re-delivery, are not included unless specially included in the quote. Thank you!



- Consult with your local officials for ADA and plumbing code compliancy, Each locality differs in interpretation and enforcement of guidelines and codes.
- If Elevation Drawings are needed please email us your request.
- HR (Head Rail) attaches to top of Pilasters and to adjacent walls at 81" from floor.
- HR size shown refers to length of Head Rail. HR is cut on jobsite to size needed.
- Overall Depth shown is from Back Wall to Face of Partition.
- Doors are cut 3/8" less than listed Door Opening for hardware.

Layouts: Women's  
 Room Qty: 1 THUS  
 Style: Overhead Braced  
 Material: Solid Plastic  
 Color: TBD

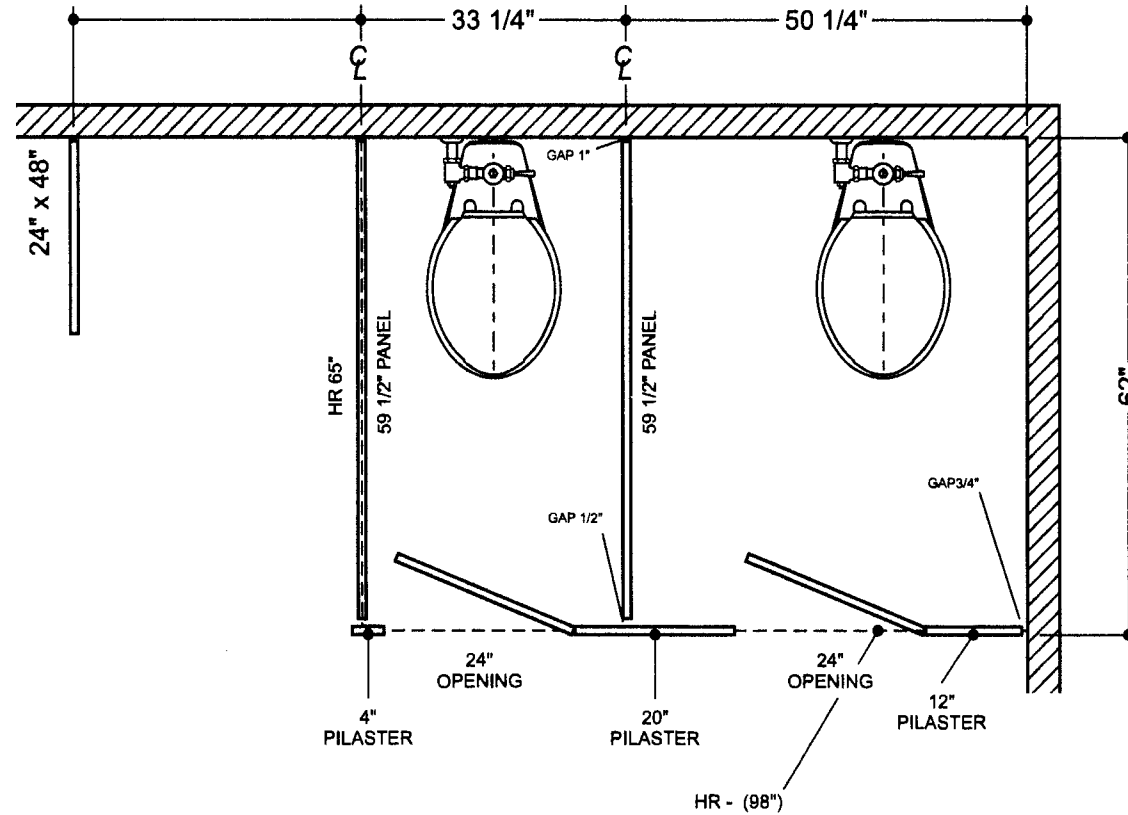
# ONE POINT PARTITIONS

800.756.6817- Toll Free (ask for Andy)

615.823.1668 - Direct line

andyh@oppsales.com

615.261.1433 (fax)



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Layouts: Men's  
 Room Qty: 1 THUS  
 Style: Overhead Braced  
 Material: Solid Plastic  
 Color: TBD

**ONE POINT**  
**PARTITIONS**

**800.756.6817- Toll Free (ask for Andy)**

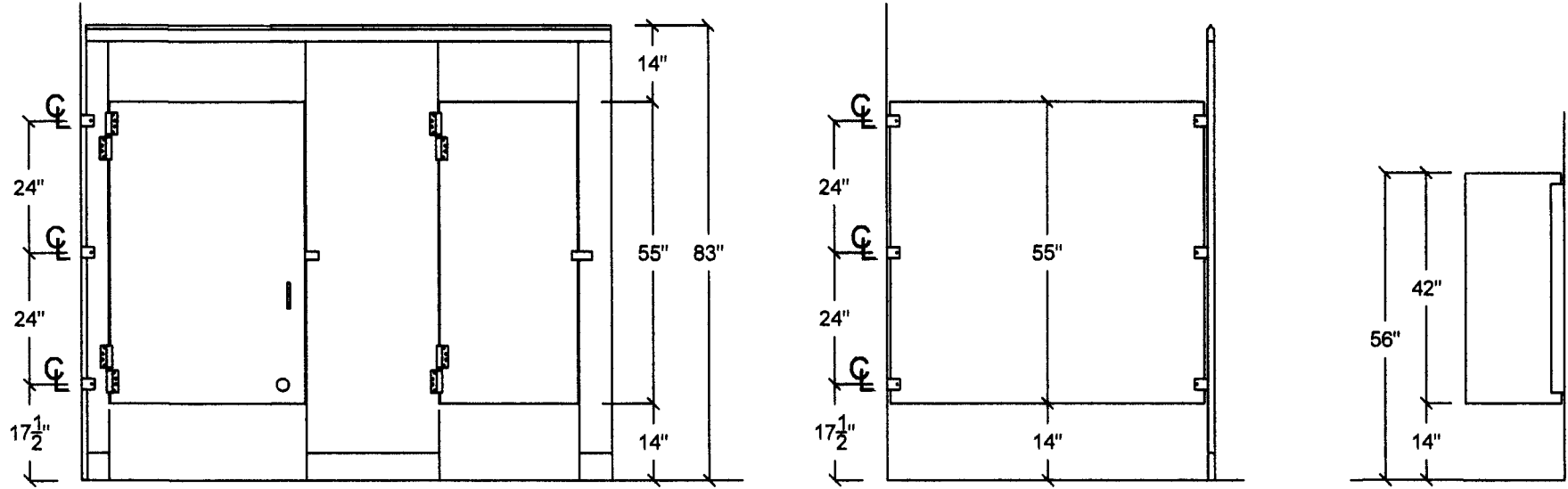
**615.823.1668 - Direct line**

andyh@oppsales.com

615.261.1433 (fax)

A TYPICAL FLOOR ANCHORED OVERHEAD BRACED ELEVATION

Solid Plastic (HDPE)



## **Kelsey Ledford**

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**From:** Kim Keenan  
**Sent:** Tuesday, May 09, 2017 11:53 AM  
**To:** Kelsey Ledford  
**Subject:** Partition

The guy that turned down the partition job at the city pool is Robert Cody Kirkland 706-946-0081.

Kim Keenan  
City of Blue Ridge  
Park & Recreation  
Assistant Supervisor  
706-633-7433 (Cell)  
706-632-2091, ext. 8 (Office)  
kkeenan@cityofblueridgega.gov

**PURCHASE ORDER**

DATE 12-28-16

27896

THIS NO. MUST APPEAR ON INVOICE, B/L, CASES, BUNDLES, PACKING LISTS, AND CORRESPONDENCE

TO <u>Fortiline</u> _____ _____	<b>CITY OF BLUE RIDGE</b> 480 West First Street Blue Ridge, Georgia 30513
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PLEASE SHIP THE FOLLOWING MERCHANDISE:			TERMS	F.O.B.	SHIPPING DATE		
QUANTITY	UNIT	STOCK NO.	DESCRIPTION	PRICE	UNIT	AMOUNT	
45			Enviro Locks	84	22		
45			Keys	12	20		
45			Hydrant LOK	110	25		
			RCVD				
			1-24-17				
			By T Byrd				
						9300	15

ACKNOWLEDGE ORDER AND STATE WHEN YOU WILL SHIP.

REQ. \_\_\_\_\_

PA. \_\_\_\_\_

## Rebecca Harkins

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**From:** Rebecca Harkins  
**Sent:** Thursday, December 22, 2016 10:12 AM  
**To:** Donna Whitener; Rodney Kendall; Angie Arp; Rhonda Thomas; Bruce Pack; Harold Herndon  
**Cc:** Alicia Stewart  
**Subject:** Fire Hydrant Theft

### Short Version:

1. Illegal fire hydrant usage has been a problem for years. We have cheap minimal security locks on about 20% of our hydrants. They can be taken off with a screwdriver or crowbar
2. We have caught 3 people using a fire hydrant illegally in the past 30 days.
3. EPD drought level 2 says NO fire hydrant uses except for firefighting and we have to submit a report in January as to the steps we are taking (we have to meet a minimum of 4 mandatory strategies in addition to standard regulations)

So I need approval for \$9300.15 to be paid out of water loss control for fire hydrant locks. I have confirmed the availability of the funds with Alicia. She says we can get email approval and then do an official vote at January's meeting. I would appreciate a response ASAP by email. If you would like further information please contact me.

Rebecca Harkins  
Utility Billing Supervisor

City of Blue Ridge Water & Sewer  
480 West First St  
Blue Ridge, GA 30513

706-632-2091  
706-632-3278 fax



**Rebecca Harkins**

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**From:** Rodney Kendall  
**Sent:** Thursday, December 22, 2016 1:14 PM  
**To:** Angie Arp  
**Cc:** Rebecca Harkins; Donna Whitener; Rhonda Thomas; Bruce Pack; Harold Herndon; Alicia Stewart  
**Subject:** Re: Fire Hydrant Theft

Becky I am good with moving forward. Thank you and have a good day.

Sent from my iPhone

On Dec 22, 2016, at 11:53 AM, Angie Arp <[aarp@cityofblueridgega.gov](mailto:aarp@cityofblueridgega.gov)> wrote:

Becky,

I spoke to Rodney and he explained it very well, so I am good with this.

Angie

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**From:** Rebecca Harkins  
**Sent:** Thursday, December 22, 2016 10:44 AM  
**To:** Angie Arp; Donna Whitener; Rodney Kendall; Rhonda Thomas; Bruce Pack; Harold Herndon  
**Cc:** Alicia Stewart  
**Subject:** RE: Fire Hydrant Theft

It is a lot of money but I gave you the short version of info. Illegal fire hydrant usage presents several problems:

1. Thieves damage hydrants due to improper usage – a new hydrant costs \$1500 to \$1800 dollar not counting installation labor
2. Illegal usage compromises water integrity, they don't have backflows when they hook up and can contaminate the water with bacteria, chemicals, and debris. This is a big liability for us, we would never know until it was too late and people were sick.
3. Improper turning on/off of a hydrant creates water hammer and causes main water lines to bust, this happens often. This causes customers to be out of water, extra labor for the city, and large volumes of water loss. It also stirs up sediment in the bottom of lines creating the dingy or brown water that often gets complained about. We then have to flush our lines to clear it up contributing to even more water loss and extra labor.

Realistically it is a security issue as well as a water loss control issue. We have wanted to do locks for a while but we have taken our time to select the best lock at an affordable price. I hope you will take the



time to talk to Rodney, he can tell you a lot about fire hydrant safety issues and maybe reconsider your position.

**From:** Angie Arp  
**Sent:** Thursday, December 22, 2016 10:31 AM  
**To:** Rebecca Harkins; Donna Whitener; Rodney Kendall; Rhonda Thomas; Bruce Pack; Harold Herndon  
**Cc:** Alicia Stewart  
**Subject:** Re: Fire Hydrant Theft

Hi Becky,

That's a lot of money, is there not anything else that can be done. Especially since we most likely will not always be in a drought situation. Are we mandated to have locks on the hydrants, if not could you try to come up with something else and implement a policy were we could fine heavily those that use the hydrants and possibly post signs at the hydrants. I just think it is a lot of money to spend since droughts are not normally a typical thing in this area. There are many other things we could use this money for to prevent water loss.

Angie

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**Cc:** Alicia Stewart  
**Subject:** Fire Hydrant Theft

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Rebecca Harkins

Utility Billing Supervisor

City of Blue Ridge Water & Sewer

480 West First St

Blue Ridge, GA 30513

706-632-2091

706-632-3278 fax