



3090 Premiere Parkway, Suite 200  
Duluth, Georgia 30097  
(678) 417-4000 · FAX (678) 417-4055

March 15, 2020

Alicia Stewart, CPA  
City of Blue Ridge  
480 W. 1<sup>st</sup> Street  
Blue Ridge, GA 30513

Re: Progress Report #39  
Blue Ridge TE Project – PI 0010677  
Our Reference No. 160142.00

Dear Ms. Stewart:

Project tasks completed from February 2, 2020 to February 29, 2020 are as follows:

- Project management
- Project site visit to measure quantities for pay application #3
- Prepared field order #1 for construction of additional concrete driveway
- Coordination with GDOT regarding contractor's submittals and construction schedule.
- Execution of Change Order #3 for change in proposed fence material.
- Preparation of the contractor's pay application #3 and GDOT reimbursement package #3

The enclosed invoice is for the period February 2, 2020 to February 29, 2020. If you need additional information please call me.

Very truly yours,  
KECK & WOOD, INC.

Casey E. Guyton, P.E.  
Project Engineer

Enclosure

I:\Blue Ridge\160142 - Blue Ridge TE\02 Correspondence\05 Progress Reports\2019\160142PR39.doc



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 www.keckwood.com

Alicia Stewart, CPA  
 Finance Director  
 City of Blue Ridge  
 480 W. 1st Street  
 Blue Ridge, GA 30513

March 15, 2020  
 Project No: 160142.00  
 Invoice No: 1337628

Project 160142.00 Blue Ridge TE Project - PI 0010677  
Professional Services from February 2, 2020 to February 29, 2020

Phase	000010	Studies & Reports		
<b>Fee</b>				
Total Fee		97,896.00		
Percent Complete	100.00	Total Earned	97,896.00	
		Previous Fee Billing	97,896.00	
		Current Fee Billing	0.00	
		<b>Total Fee</b>		<b>0.00</b>
			<b>Total this Phase</b>	<b>0.00</b>

Phase	000045	Construction Contract Administration		
<b>Professional Personnel</b>				
		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Staff Engineer III		19.75	145.00	2,863.75
Staff Engineer II		19.00	130.00	2,470.00
Totals		38.75		5,333.75
<b>Total Labor</b>				<b>5,333.75</b>
			<b>Total this Phase</b>	<b>\$5,333.75</b>
			<b>Total this Invoice</b>	<b>\$5,333.75</b>