



3090 Premiere Parkway, Suite 200
Duluth, Georgia 30097
(678) 417-4000 · FAX (678) 417-4055

February 15, 2020

Alicia Stewart, CPA
City of Blue Ridge
480 W. 1st Street
Blue Ridge, GA 30513

Re: Progress Report #38
Blue Ridge TE Project – PI 0010677
Our Reference No. 160142.00

Dear Ms. Stewart:

Project tasks completed from December 29, 2019 to February 1, 2020 are as follows:

- Project management
- Project site visit to measure quantities for pay application #2
- Prepared and submitted required documents to GDOT Historic Preservation District
- Project site visit for Change order #2
- Execution of Change Order #1 and #2
- Preparation of the contractor's pay application #2 and GDOT reimbursement package #2
- Coordination regarding adjacent development tie-ins (Hampton Inn Hotel).

The enclosed invoice is for the period December 29, 2019 to February 1, 2020. If you need additional information please call me.

Very truly yours,
KECK & WOOD, INC.

Casey E. Guyton, P.E.
Project Engineer

Enclosure

I:\Blue Ridge\160142 - Blue Ridge TE\02 Correspondence\05 Progress Reports\2019\160142PR38.doc



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 www.keckwood.com

Alicia Stewart, CPA
 Finance Director
 City of Blue Ridge
 480 W. 1st Street
 Blue Ridge, GA 30513

February 15, 2020
 Project No: 160142.00
 Invoice No: 1337397

Project 160142.00 Blue Ridge TE Project - PI 0010677
Professional Services from December 29, 2019 to February 1, 2020

Phase	000010	Studies & Reports		
Fee				
Total Fee		97,896.00		
Percent Complete	100.00	Total Earned	97,896.00	
		Previous Fee Billing	97,896.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
		Total this Phase		0.00

Phase	000045	Construction Contract Administration		
Professional Personnel				
		Hours	Rate	Amount
Staff Engineer III		32.25	145.00	4,676.25
Staff Engineer II		38.50	130.00	5,005.00
Construction Observer		7.00	85.00	595.00
Totals		77.75		10,276.25
Total Labor				10,276.25
Reimbursable Expenses				
Travel & Subsistence				
12/18/2019	Bryant, Derek	Construction Admin Site Visit		96.05
1/17/2020	Bryant, Derek	Travel for const admin site visit		95.93
1/23/2020	Ramshaw, James			99.18
Total Reimbursables				291.16
		Total this Phase		\$10,567.41
		Total this Invoice		\$10,567.41