

INVITATION TO BID

PART 1. GENERAL

1.1 SEALED BIDS

Sealed bids for construction of **FY 2016 CDBG Water System Improvements** will be received until 11:00AM on Thursday, October 26, 2017, at the **City of Blue Ridge, 480 West First Street, Blue Ridge, GA 30513**, at which time and place they will be publicly opened and read. Any proposal received after said time and date will not be considered by the Owner. No bid may be withdrawn after the closing time for the receipt of bids for a period of sixty (60) days.

1.2 SCOPE OF WORK

Under this project, the Contractor shall furnish all labor, equipment and materials necessary to construct the proposed water system improvements as shown on the construction drawings. More specifically, the work shall consist of +/- 5,387 L.F. of 6" PVC Water Main, the transfer of 64 services, and the replacement of all service tubing from the main all the way to the home. Work will also include the installation of valves, fittings, fire hydrants, pavement patch, erosion and sediment control, grassing and all other appurtenances necessary for a complete installation.

Time allotted for completion of work is **180** consecutive calendar days. All Work shall be completed in accordance with the plans and specifications. The Work will be awarded in **one (1) Contract**.

1.3 PLANS, SPECIFICATIONS AND CONTRACT DOCUMENTS

Plans, Specifications and Contract Documents are on file for public viewing at the CARTER & SLOOPE, INC. Canton office and at the City of Blue Ridge City Hall, 480 West First Street, Blue Ridge, GA 30513. Copies **MUST** be obtained from CARTER & SLOOPE, INC., 115 Woodland Way, Suite 120, Canton, GA 30115, Phone: (770) 479-8782, Fax: (770) 479-1884, upon payment of \$250.00 for each set (non-refundable). **A Bidder's Proposal will not be considered by the Owner unless the Bidder is on record with Carter & Sloope, Inc. as having purchased and received complete Bidding Documents.**

1.4 PRE-BID CONFERENCE

A Pre-Bid Conference will be held at the City of Blue Ridge City Hall, 480 West First Street, Blue Ridge, GA 30513 at 11:00AM on Wednesday, October 18, 2017. Representatives of the Owner, Engineer, and Grant Administrator will be present to discuss the project and specifically the Section 3 requirements. Access will also be provided to the project site for inspections. **Bidders are encouraged to attend and participate in the conference, but attendance is not mandatory.**

1.5 CONTRACTOR LICENSE

The Scope of Work as described herein is defined as “utility contracting” in accordance with O.C.G.A. 43-14-2(17) so the Contractor performing the work must provide proof of a valid license by the State of Georgia as a “Utility Contractor” and must employ a “Utility Manager” certification holder who will have oversight on all the work. **Therefore, the Contractor submitting a bid must list the license number of the Contractor performing the utility contracting on the face of the bid envelope and on the bid form and provide proof of a valid license with the bid. No bid will be opened unless it contains the Contractor’s Utility License Number on the envelope.** See Instruction to Bidders for additional bidding requirements.

1.6 PREQUALIFICATION OF BIDDERS

Prequalification may be required of Bidders prior to the award of contract. At the Owner’s request, detailed written evidence such as financial data, bonding capacity, previous experience, present commitments, and other such data as may be necessary to assist Owner in determining Contractor’s qualifications shall be provided per the Instructions to Bidders contained in the contract documents.

1.7 BONDS

Bids shall be accompanied by a bid bond or certified cashier’s check in an amount not less than 10% of the base bid. All bonds shall be by a surety company licensed in Georgia with an “A” minimum rating of performance and a financial strength of at least five (5) times the contract price as listed in the most current publication of “Best’s Key Rating Guide Property Liability”. Performance and Payment Bonds, each in an amount equal to 100% of the contract price shall be required of the successful bidder if contract is awarded. Each Bond shall be accompanied by a “Power of Attorney” authorizing the attorney-in-fact to bind the surety and certified to include the date of the bond.

1.8 FUNDING

Any Contract awarded under this Advertisement will be primarily funded by a grant from the Georgia Department of Community Affairs – Community Development Block Grant (CDBG) Program.

1.9 SECTION 3 COVERED CONTRACT

This project is covered under the requirements of Section 3 of the HUD Act of 1968. This contract opportunity is a Section 3 Covered Contract. Section 3 Business Concerns are encouraged to apply. A required pre-bid meeting will be held in which Section 3 preferences and compliance will be discussed in detail. **If Section 3 documents are not properly signed and submitted with the bid, the bid will be rejected.**

All Bidders must comply with 41 CFR 60-4, in regard to affirmative action, to insure equal

opportunity to females and minorities and will apply the timetables and goals set forth in 41 CFR 60-4, as applicable to the area of the project. Bidders must also comply with OCGA-13-10-91, and utilize the federal work authorization program commonly known as E-Verify.

1.10 WAGE RATES

Attention of BIDDERS is particularly called to the requirements regarding conditions of employment to be observed and wage rates to be paid under the contract documents on this project must be paid as per the WAGE RATES in the CDBG Contract Clauses included in the Contract Documents on this project, and that the contractor, subcontractor must also comply with all Federal, State, and local requirements. Minority and female owned firms are encouraged to participate in this Federally-funded project. Procurement will be in compliance with the Common Rule, 24 CFR 84.36. Potential respondents are particularly called to the requirements of Title VI; of Civil Rights Act of 1964 and CFR 570.602; and Executive Order 11246-Equal Employment Opportunity and Affirmative Action. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701 u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall to greatest extent feasible, be directed to Section 3 residents and businesses in the area especially low- and very-low income persons, particularly persons who are recipients of HUD assistance for housing. Neither the United States nor any of the departments, agencies, or employees is or will be a party of any contract awarded pursuant to this invitation to bid.

1.11 PERMITS

All anticipated federal, state, or local permits required for the project have been obtained.

1.12 RIGHT-OF-WAY AND EASEMENTS

All anticipated rights of way and easements required for the project have been obtained.

1.13 RESERVATION OF RIGHTS

Owner reserves the right to reject any or all Bids, including without limitation, the rights to reject any or all nonconforming, nonresponsive, unbalanced or conditional Bids and to reject the Bid of any Bidder if Owner believes that it would not be in the best interest of the Project to make an award to that Bidder, whether because the Bid is not responsive or the Bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by the Owner. Owner reserves the right to waive informalities, and to re-advertise.

CITY OF BLUE RIDGE

Represented By: Donna Whitener
Mayor, City of Blue Ridge

END OF SECTION